

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



June 30, 2003

COUNTY FISCAL LETTER (CFL) NO. 02/03-77

TO: ALL COUNTY WELFARE DIRECTORS
ALL COUNTY WELFARE FISCAL OFFICERS

SUBJECT: FISCAL YEAR (FY) 2003/04 PLANNING ALLOCATION FOR THE
ADMINISTRATION OF THE NON-ASSISTANCE FOOD STAMP (NAFS)
PROGRAM

Contingent upon the approval of the State Budget and outcomes of the Realignment Proposal, the amounts identified on the enclosed attachment is your planning allocation for the administrative cost of the NAFS program.

Attachment I displays your NAFS planning allocation. There are several new premises for this program in FY 2003/04. These include a caseload increase adjustment, administrative costs for the implementation of Prospective Budgeting, Farm Bill H.R. 2646 to account for an increase in federally eligible food stamp recipients, and an additional SFIS elimination savings from FY 2001/02. Attachment II describes all NAFS premises in detail and outlines the methodology used to distribute the funds to the counties.

Attachment III is a listing of applicable program codes for the NAFS program. The administrative expenditures charged against these programs are tracked from the County Expense Claim.

Transferability of funds between FC and NAFS will continue to be allowed for the following counties: Alpine, Amador, Colusa, Glenn, Inyo, Lassen, Mariposa, Modoc, Mono, Plumas, Sierra and Trinity. It is anticipated that any surplus funds, within this small county group, will be redistributed at closeout among those counties who overspent their allocations.

If you have any questions concerning this allocation, please contact your county analyst in the County Financial Analysis Bureau at (916) 657-3806.

DOUGLAS D. PARK, Chief
Financial Planning Branch

Attachments
C: CWDA

FY 03/04 NAFS ALLOCATION STATE FUNDS											
COUNTY	NAFS ADMIN BASIC	FOOD STAMP STAFF DEVELOPMENT	CASELOAD INCREASE	LEADER SAVINGS	PA to NA FUND SHIFT	PROSPECTIVE BUDGETING ADMIN COSTS	EBT ADMINISTRATIVE NET IMPACT	CALIFORNIA FOOD ASSISTANCE PROGRAM (CFAP)	FARM BILL H.R. 2646	SFIS ELIMINATION	NAFS STATE FUNDS ALLOCATION
Alameda	\$6,668,206	\$100,544	\$382,521	\$0	\$2,306,834	(\$100,673)	(\$26,966)	\$139,181	\$394,949	(\$7,743)	\$9,856,853
Alpine	\$12,603	\$9	\$449	\$0	\$8,409	\$101	\$1,656	\$169	\$750	(\$14)	\$24,133
Amador	\$105,990	\$5,922	\$4,470	\$0	\$38,372	\$1,343	\$1,667	\$1,680	\$6,279	(\$235)	\$165,487
Butte	\$999,801	\$41,401	\$85,504	\$0	\$365,950	\$23,160	(\$42,126)	\$32,085	\$59,214	(\$3,460)	\$1,561,529
Calaveras	\$138,853	\$9,496	\$6,218	\$0	\$38,817	\$2,635	\$0	\$2,347	\$8,222	(\$479)	\$206,109
Colusa	\$114,558	\$7,876	\$3,346	\$0	\$22,994	\$1,596	\$5,322	\$1,266	\$6,782	(\$268)	\$163,472
Contra Costa	\$3,790,479	\$59,197	\$145,736	\$0	\$1,412,243	(\$39,948)	(\$78,835)	\$52,983	\$224,502	(\$3,336)	\$5,563,021
Del Norte	\$132,601	\$16,431	\$15,083	\$0	\$14,434	\$4,789	\$5,015	\$5,670	\$7,855	(\$762)	\$201,117
El Dorado	\$567,904	\$17,602	\$20,477	\$0	\$145,229	\$5,828	\$2,412	\$7,688	\$33,637	(\$997)	\$799,780
Fresno	\$3,348,608	\$74,257	\$418,530	\$0	\$2,338,690	(\$140,749)	\$40,522	\$151,441	\$198,329	(\$12,142)	\$6,417,487
Glenn	\$154,917	\$16,708	\$8,041	\$0	\$74,400	\$2,585	\$2,322	\$3,024	\$9,176	(\$457)	\$270,716
Humboldt	\$984,809	\$20,827	\$44,175	\$0	\$297,310	\$14,672	(\$18,306)	\$16,618	\$58,328	(\$2,500)	\$1,415,933
Imperial	\$591,772	\$18,030	\$58,210	\$0	\$244,236	\$19,638	(\$7,962)	\$21,903	\$35,051	(\$3,578)	\$977,300
Inyo	\$122,040	\$11,587	\$2,173	\$0	\$16,358	\$1,343	\$2,496	\$827	\$7,225	(\$273)	\$163,775
Kern	\$2,721,386	\$83,476	\$236,035	\$0	\$968,523	\$70,824	(\$151,301)	\$88,677	\$161,181	(\$10,193)	\$4,168,608
Kings	\$508,543	\$15,899	\$42,802	\$0	\$153,113	\$14,672	\$4,142	\$16,109	\$30,118	(\$2,383)	\$783,014
Lake	\$204,409	\$9,523	\$26,271	\$0	\$147,934	\$8,869	\$0	\$9,885	\$12,107	(\$1,330)	\$417,667
Lassen	\$103,247	\$13,129	\$7,991	\$0	\$45,549	\$2,559	\$361	\$3,004	\$6,117	(\$369)	\$181,589
Los Angeles	\$52,219,158	\$810,032	\$3,207,849	(\$714,000)	\$18,365,311	\$1,019,163	(\$844,591)	\$1,206,011	\$3,092,820	(\$107,016)	\$78,254,737
Madera	\$483,332	\$20,043	\$44,325	\$0	\$110,659	\$16,623	\$1,041	\$16,704	\$28,627	(\$2,684)	\$718,670
Marin	\$670,258	\$14,011	\$14,983	\$0	\$100,202	\$5,144	\$17,452	\$5,639	\$39,695	(\$954)	\$866,429
Mariposa	\$68,855	\$8,847	\$3,121	\$0	\$29,406	\$1,216	\$264	\$1,177	\$4,081	(\$225)	\$116,742
Mendocino	\$921,774	\$10,564	\$33,912	\$0	\$185,877	\$9,452	\$0	\$12,730	\$54,596	(\$1,383)	\$1,227,522
Merced	\$1,437,558	\$13,671	\$114,596	\$0	\$535,852	(\$13,950)	(\$23,477)	\$42,257	\$85,140	(\$2,940)	\$2,188,708
Modoc	\$42,128	\$7,936	\$3,371	\$0	\$36,836	\$1,115	\$683	\$1,268	\$2,496	(\$180)	\$95,653
Mono	\$55,899	\$17,026	\$1,224	\$0	\$5,768	\$405	\$5,694	\$460	\$3,314	(\$96)	\$89,694
Monterey	\$2,269,156	\$57,147	\$76,090	\$0	\$647,654	\$22,071	(\$39,561)	\$28,575	\$134,394	(\$3,809)	\$3,191,717
Napa	\$595,084	\$16,864	\$6,717	\$0	\$63,322	\$2,737	(\$513)	\$2,535	\$35,247	(\$655)	\$721,337
Nevada	\$448,335	\$29,610	\$9,115	\$0	\$138,707	\$2,813	\$31	\$3,425	\$26,557	(\$537)	\$658,057
Orange	\$6,638,690	\$69,069	\$354,003	\$0	\$2,971,965	(\$117,853)	(\$8,073)	\$128,125	\$393,198	(\$10,862)	\$10,418,262
Placer	\$703,139	\$19,054	\$25,871	\$0	\$341,249	(\$7,868)	\$0	\$9,384	\$41,646	(\$835)	\$1,131,640
Plumas	\$84,367	\$10,855	\$3,022	\$0	\$40,211	\$912	\$535	\$1,135	\$4,993	(\$183)	\$145,847
Riverside	\$5,260,036	\$85,887	\$416,857	\$0	\$3,549,221	\$35,618	(\$25,702)	\$154,916	\$311,542	(\$8,255)	\$9,780,121
Sacramento	\$6,395,578	\$60,681	\$627,720	\$0	\$4,662,699	(\$160,980)	(\$280,682)	\$228,515	\$378,791	(\$11,509)	\$11,900,813
San Benito	\$116,380	\$11,401	\$8,016	\$0	\$51,897	\$2,635	\$5,539	\$3,015	\$6,893	(\$440)	\$205,336
San Bernardino	\$5,524,688	\$117,503	\$677,065	\$0	\$4,319,088	\$72,011	\$0	\$251,755	\$327,211	(\$17,145)	\$11,272,176
San Diego	\$6,184,407	\$83,466	\$465,003	\$0	\$3,777,759	(\$140,492)	\$0	\$168,694	\$366,292	(\$11,016)	\$10,894,113
San Francisco	\$6,156,382	\$90,851	\$126,982	\$0	\$1,274,342	(\$65,863)	(\$66,000)	\$45,310	\$364,630	(\$8,876)	\$7,917,759
San Joaquin	\$2,284,222	\$48,858	\$193,907	\$0	\$899,671	\$56,507	(\$92,420)	\$72,825	\$135,289	(\$6,889)	\$3,591,970
San Luis Obispo	\$945,497	\$6,965	\$33,512	\$0	\$404,836	(\$12,203)	(\$27,195)	\$12,100	\$56,002	(\$1,294)	\$1,418,220
San Mateo	\$1,179,655	\$37,681	\$33,188	\$0	\$745,356	(\$10,469)	(\$1,381)	\$12,028	\$69,864	(\$944)	\$2,064,978
Santa Barbara	\$1,348,432	\$39,508	\$86,428	\$0	\$653,489	(\$26,782)	(\$72,357)	\$31,336	\$79,866	(\$2,402)	\$2,137,518
Santa Clara	\$6,058,111	\$118,765	\$241,928	\$0	\$2,750,608	(\$66,120)	(\$121,762)	\$87,959	\$358,811	(\$6,174)	\$9,422,125
Santa Cruz	\$1,018,229	\$21,923	\$33,637	\$0	\$199,941	(\$14,194)	(\$51,597)	\$12,092	\$60,305	(\$1,371)	\$1,278,965
Shasta	\$815,075	\$21,065	\$64,727	\$0	\$305,971	\$17,130	(\$24,051)	\$24,282	\$48,274	(\$2,978)	\$1,269,495
Sierra	\$50,114	\$5,905	\$599	\$0	\$14,625	\$177	\$677	\$225	\$2,965	(\$34)	\$75,253
Siskiyou	\$383,147	\$32,017	\$16,057	\$0	\$122,346	\$4,840	\$3,157	\$6,033	\$22,689	(\$801)	\$589,485
Solano	\$1,623,418	\$29,436	\$72,818	\$0	\$1,096,922	(\$19,557)	(\$157,776)	\$26,485	\$96,148	(\$1,614)	\$2,766,280
Sonoma	\$1,011,141	\$29,613	\$45,549	\$0	\$640,237	(\$17,180)	(\$44,066)	\$16,430	\$59,887	(\$1,681)	\$1,739,931
Stanislaus	\$2,456,203	\$57,918	\$168,061	\$0	\$1,049,878	(\$68,669)	(\$179,214)	\$61,448	\$145,479	(\$3,991)	\$3,687,114
Sutter	\$341,538	\$14,990	\$17,256	\$0	\$109,845	\$5,727	(\$1,833)	\$6,492	\$20,226	(\$1,073)	\$513,167
Tehama	\$298,091	\$12,629	\$20,951	\$0	\$103,671	\$7,196	(\$11,008)	\$7,885	\$17,653	(\$1,147)	\$455,922
Trinity	\$86,912	\$18,924	\$2,972	\$0	\$24,251	\$1,140	\$2,768	\$1,120	\$5,146	(\$254)	\$142,980
Tulare	\$1,836,910	\$53,496	\$245,874	\$0	\$1,019,598	(\$74,630)	(\$53,770)	\$89,189	\$108,792	(\$5,816)	\$3,219,644
Tuolumne	\$226,358	\$15,798	\$13,285	\$0	\$84,956	\$3,243	\$0	\$4,980	\$13,410	(\$633)	\$361,398
Ventura	\$3,046,499	\$53,201	\$103,359	\$0	\$991,183	(\$39,370)	(\$64,066)	\$37,272	\$180,437	(\$4,158)	\$4,304,357
Yolo	\$605,085	\$59,262	\$39,256	\$0	\$389,895	(\$12,909)	(\$16,741)	\$14,213	\$35,835	(\$1,147)	\$1,112,749
Yuba	\$691,231	\$20,614	\$35,759	\$0	\$218,101	\$9,604	(\$8,495)	\$13,419	\$40,914	(\$1,481)	\$1,019,666
TOTAL	\$143,851,798	\$2,775,000	\$9,196,997	(\$714,000)	\$61,672,800	\$321,639	(\$2,438,073)	\$3,403,998	\$8,519,977	(\$286,000)	\$226,304,137

#REF!

**FY 2003/04 NON-ASSISTANCE FOOD STAMPS
ALLOCATED PREMISES**

The following provides a brief description of each premise amount contained in your NAFS Allocation

PREMISE NAME	DESCRIPTION	COST	SAVINGS
NAFS Administrative Basic	This premise reflects the administrative costs for the NAFS Program. Due to the shortfall in the State Budget, your administrative basic cost is funded at the same level as FY 01/02. In addition, the Inaccessible Vehicle Resource and the Governor's Budget Adjustment for FY 02/03 were rolled into Basic for FY 03/04.	X	
Staff Development	This premise reflects the funding for Staff Development. The allocation was calculated by multiplying each county's average percent to total of the 4 most recent quarters (06/02-03/03) Food Stamps Expenditures and FY 02/03 average NAFS Full-time Equivalent (FTEs) eligibility workers. An adjustment was made to the allocation to fund the State share of costs for staff training among the 41 counties of the Inter-County Policy and Planning Committee which contracts with the University of California, Davis. The training costs for the Prospective Budgeting and EBT Administration Impact are excluded.	X	
Los Angeles Eligibility, Automated Determination, Evaluation and Reporting (LEADER) System	This premise reflects anticipated savings associated with the maintenance and operation of Los Angeles County's Legacy System. With the implementation of the SAWS-LEADER system in the county, the cost of the existing Legacy System will be reduced.		X
Public Assistance (PA) to Non-Assistance (NA) Shift	This premise reflects the shift of funds from the CalWORKs Eligibility Program to the NAFS Program for the share of eligibility costs associated with the Food Stamps Program. The allocation was calculated by developing a PA caseload (DFA 256 Report Part A Line 1A) to the CalWORKs caseload (CA 237 Part b Line 8) ratio. The ratio is applied to the FY 03/04 Total CalWORKs Eligibility Allocation to calculate the total PA shift. Each county's percent to total of the total PA shift is used to distribute the budgeted cost for this premise.	X	
Caseload Increase	This premise reflects the increase in the Food Stamp Monthly Caseload. The allocation was distributed by applying a percent to total ratio of each county's average and continuing caseload from the DFA 296 for CY 2002.	X	
Prospective Budgeting	This premise reflects the Food Stamps administrative costs and savings associated with implementing a quarterly reporting system using prospective budgeting in projecting income over a three-month period. The allocation was based on multiplying each county's percent to total of the Average Monthly NAFS Intake & Continuing caseload depending on the months, taking into consideration the month of implementation for each county. The state share of the one-time training cost is included.	X	

**FY 2003/04 NON-ASSISTANCE FOOD STAMPS
ALLOCATED PREMISES**

The following provides a brief description of each premise amount contained in your NAFS Allocation

PREMISE NAME	DESCRIPTION	COST	SAVINGS
Electronic Benefit Transfer Administrative Net Impact	This premise reflects the net impact to county administrative costs associated with eliminating the current Food Stamp delivery system, and implementing new activities for the Statewide EBT Project. The allocation was based on the most recent implementation schedule. This includes the state share of ongoing staff training costs.	X	X
California Food Assistance Program (CFAP)	This premise reflects the costs for state only legal non-citizens who are federally ineligible. The allocation was calculated by multiplying each county's percent to total of the Average Monthly NAFS Intake & Continuing Calendar Year 2002 caseload from the DFA 296 report (lines 4b, 4c, 7a and 8).	X	
Statewide Fingerprinting Imaging System (SFIS) Savings	An Assembly and Senate Committee Action was taken to recommend the elimination of SFIS. This savings reflects the reduction in Food Stamp administrative cost associated with SFIS. This savings was distributed based upon a percent to statewide total of each counties FY 2001/02 SFIS allocation.		X
Farm Bill H.R. 2646	This premise reflects the increase in Food Stamp administration costs associated with the implementation of the mandatory provisions contained in the Food Stamp Reauthorization Act of 2002. The allocation was distributed by applying a percent to total ratio of each counties basic FY 03/04 NAFS allocation.	X	

The state share of administration costs reported on the County Expense Claim (CEC) will be charged to the allocation as follows:

FOOD STAMPS (FS) DFA 327.4 & 327.5

211 – FS Issuance (& EBT Project for San Diego and San Bernardino only)
214 – FSOLIS
218 – NAFS-IEVS
234 – Fraud – NAFS AFIRM (LA County) PDQ Contract
262 – U.S. Residency Project – NAFS
268 – SAVE Program – NAFS
275 – EFD/P – NAFS
310 – NAFS – Fraud
312 – PA Food Stamp Fraud
334 – Fraud – NAFS AFIRM (LA County) PDQ Contract
341 – EFD/P – NAFS (WFI)
343 – NAFS Eligibility
344 – NAFS Program Integrity
347 – NAFS Quality Control
606 – CFAP – Families
609 – CFAP – Singles
611 – NAFS – Jail Match (SB1556)

FS State Use Only Codes

284 – SUO - NAFS
298 – SUO-NAFS SB90